



# **FORWARD PLAN**

**26 February 2018 - 1 July 2018**

**Produced By:**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment (Interim Deputy Leader)

**Meeting Date:** 05/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member is asked to consider the updates detailed in the report and any supporting presentations, comment on their content and recommended actions.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment (Interim Deputy Leader)

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further information.

**Process:** Please contact the report author for further information.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement

**Meeting Date:** 06/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York CVS Service Level Agreement

**Description:** Purpose of Report: The report presents a refreshed service level agreement (SLA) with York CVS for the period 2018-21.

The Executive Member will be asked to agree the SLA.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economic Development and Community Engagement

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18





## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Adopting the Ethical Care Charter (Home Care)

**Description:** Purpose of Report: The report reviews the implications of the Council adopting the "Ethical Care Charter". The Charter was developed and published by UNISON after they conducted a survey of Home Care workers in 2012. It will highlight the implications of adopting the Charter for the City of York and evidences York's strong position and approach that already exists in this area.

The Executive is asked to:

- Agree to the Council adopting stages 1 and 2 of the Charter, noting the implications and actions required.
- Note the implications of adopting stage 3 and agree further work to be undertaken to clarify the impact and financial implication and to bring back a further report at a later date.

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain                      **Deadline for Report:** 05/03/18  
**Lead Member:** Councillor Carol Runciman  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Gary Brittain, Head of Commissioning and Contracts

gary.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author

**Process:** Discussions with Unison

**Consultees:**

**Background Documents:** Adopting the Ethical Care Charter (Home Care)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18  
03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Make it York contract

**Description:** Purpose of Report: The report presents the core elements of the contract and service specification between the Council and Make it York for the period 2018-21.

The Executive will be asked to agree these elements together with the funding for 2018/19.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft

**Deadline for Report:** 05/03/18

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Make it York contract

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/02/18  
03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Central Access Delivery

**Description:** Purpose of Report: Following the decision by the Executive in November 2017 to support the provision of a new access route into the York Central site from Water End this report sets out the proposed delivery strategy for the main access elements.

Executive will be asked to approve the delivery mechanism for the access arrangements for the York Central scheme.

**Wards Affected:** Holgate Ward

**Report Writer:** Tony Clarke **Deadline for Report:** 05/03/18

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author for further information.

**Process:** Full consultation on access route was undertaken in August/September 2017 with further masterplan consultation through the first half of 2018.

**Consultees:** Consultees: Full public consultation on the route of the scheme.

**Background Documents:** York Central Access Delivery

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Modern Slavery Transparency Statement

**Description:** Purpose of Report: To consider the content of the Council's Modern Slavery Transparency Statement.

Members are asked to consider and agree the statement which demonstrates the Council's commitment to ensuring that there are no victims of slavery or human trafficking employed directly by the Council, in its commissioned services or supply.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 05/03/18

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Chief Executive

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Modern Slavery Transparency Statement

### Call-In

If this item is called-in, it will be considered by the      05/03/18  
Corporate and Scrutiny Management Committee on:      03/04/18



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Future Asset Inspection

**Description:** Purpose of Report: The updated Well Managed Highways Infrastructure code of practice (The Code) is amending the approach to Highway Asset Management, the approach to future inspection policy and it's adaptation across wider asset stocks within the council which will ensure a risk based effective asset inspection process.

The Executive is asked to approve the approach to future Highway Asset Inspection to ensure compliance with The Code and consider recommendations for complimentary processes to be developed for wider CYC asset groups.

**Wards Affected:** All Wards

**Report Writer:** Steve Wragg      **Deadline for Report:** 05/03/18  
**Lead Member:** Executive Member for Transport and Planning  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Steve Wragg, Flood Risk Manager  
Tel: 01904 553401  
steve.wragg@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** Consultation with the West Yorkshire Combined Authority.

**Consultees:**

**Background Documents:** Future Asset Inspection

### Call-In

If this item is called-in, it will be considered by the      05/03/18  
Corporate and Scrutiny Management Committee on:      03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Investment at Lincoln Court to create a Sheltered Housing Plus Facility

**Description:** Purpose of Report: The report to Executive will present the outcome of an investment review and demonstrate that investment in the long term future of Lincoln Court will allow us to set out a new model for Sheltered Housing in York, called Sheltered Housing Plus. It will ask that investment be made at Lincoln Court to create a Sheltered Housing Plus facility as part of the Older Persons' Accommodation Programme.

Members are asked to agree that investment should be made at Lincoln Court to create a Sheltered Housing Plus facility, approve that investment and recommend to Council that it be added to the Capital Programme in order to deliver new apartments, enhanced communal facilities and a new boiler for Lincoln Court in order to help to meet the need for additional older persons' accommodation in York.

**Wards Affected:** Westfield Ward

**Report Writer:** Roy Wallington      **Deadline for Report:** 05/03/18  
**Lead Member:** Executive Member for Adult Social Care and Health, Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or

equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

Background documents Executive on 7th December 2017 agreed to close Windsor House older persons' home. They made that decision in the knowledge that the closure of Windsor House would prompt the need to re-locate the boiler for Lincoln Court Sheltered Housing (which is next door) and address other overdue works at Lincoln Court, triggering an investment review for this building including potential re-modelling to ensure its longer term future supporting independent living for older people in this area

The proposals for Lincoln Court should be seen in the context of the overall Older Persons' Accommodation Programme which was agreed by Executive on 30th July 2015

**Process:**

Tenants at Lincoln Court have already been engaged in a discussion about the proposals so that their views and needs are able to influence the proposal. Further engagement with tenants and local residents will be used to shape the design of the new-look Lincoln Court prior to the submission of a planning application.

The users of the current community facilities will also be engaged in shaping the re-design and the development of the new facilities and services.

A planning application will be submitted and this will be the subject of formal planning consultation and scrutiny.

The Older Persons;' Accommodation Programme is guided by a Stakeholder Group which includes third sector organisations and representatives of older people who live in the city.

Tenants.  
Community facility users.  
Neighbours.  
Stakeholders

**Consultees:**

**Background Documents:** Investment at Lincoln Court to create a Sheltered  
Housing Plus facility

**Call-In**

If this item is called-in, it will be considered by the 05/03/18  
Corporate and Scrutiny Management Committee on: 03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Commissioning of Domestic Abuse Provision

**Description:** Purpose of Report: To approve funding to PCC as lead commissioner of Domestic Abuse provision in partnership with City of York Council and North Yorkshire County Council.

Members are asked to approve the funding.

**Wards Affected:** All Wards

**Report Writer:** Carl Wain                      **Deadline for Report:** 01/03/18  
**Lead Member:** Executive Member for Adult Social Care and Health  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Carl Wain, Commissioning Manager

carl.wain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:** It is significant in terms of monitoring required                      its effect on communities

**Making Representations:** Contact report author

**Process:** The commissioning model was submitted and approved through the Vulnerable People strategic Group, Adult Safeguarding Board, Children's Safeguarding Board and Domestic Abuse Joint Co-ordinating Group. In addition this has gone through the appropriate channels within NYCC and PCC for partner approval. Members of the specified groups including Martin Farran and Jon Stonehouse.

### Consultees:

**Background Documents:** Commissioning of Domestic Abuse Provision

### Call-In

If this item is called-in, it will be considered by the                      05/03/18  
Corporate and Scrutiny Management Committee on:                      03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Appointment to Shareholder Committee

**Description:** Purpose of Report: To replace Councillor Ayre on the Committee with a current Executive Member prior to the meeting of the Shareholder Committee on 27th March 2018.

Members are asked to agree an appointment.

**Wards Affected:** All Wards

**Report Writer:** Dawn Steel **Deadline for Report:** 05/03/18

**Lead Member:** Councillor Keith Orrell

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Dawn Steel, Head of Civic & Democratic Services

dawn.steel@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Discussions with the Council Leader to nominate a replacement.

### Consultees:

**Background Documents:** Appointment to Shareholder Committee

### Call-In

If this item is called-in, it will be considered by the 05/03/18  
Corporate and Scrutiny Management Committee on: 03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Schools Capital Maintenance and Basic Needs Projects 2018/19

**Description:** Purpose of Report: The report will set out proposals for those schemes which have been identified and are being recommended to commence during the 2018/19 financial year. The schemes will include both school capital maintenance projects and projects where it is proposed to make alterations to school buildings to accommodate more pupils.

Members will be asked to approve expenditure on both schools capital maintenance and basic needs projects for the 2018/19 financial year.

**Wards Affected:** All Wards

**Report Writer:** Mark Ellis  
**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Mike Barugh, Principal Accountant, Mark Ellis

**Deadline for Report:** 01/03/18

mike.barugh@york.gov.uk, mark.ellis@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Schools were asked to identify any areas of capital maintenance works required on their buildings. All community and voluntary controlled schools maintained by the City of York Council were consulted.

### Consultees:

**Background Documents:** Schools capital maintenance and Basic Needs Projects 2018/19

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18  
03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Outer Ring Road Improvements - Proposed A1237/B1224 Wetherby Road Junction Upgrade – Approval of Layout

**Description:** Purpose of report: This report is about the design and consultation of the proposed upgrade of the A1237/B1224 junction ('The Wetherby Road junction').

Consultation and business case processes have recently been completed and it is now time to conclude the detailed design and move to the construction stage. This report sets out what has been achieved over the last few months and asks approval to progress to the delivery stage.

The report is seeking the Executive Member for Transport and Planning's approval to proceed with the detailed design and construction stages of the scheme.

**Wards Affected:** Acomb Ward; Rural West York Ward; Westfield Ward

**Report Writer:** Executive Member for Transport and Planning  
**Lead Member:** Executive Member for Transport and Planning  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Gary Frost, Major Transport Project Manager

**Deadline for Report:**

gary.frost@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** A public consultation process was held during January and early February 2018. This is described in detail in the report.

**Consultees:**

**Background Documents:** York Outer Ring Road Improvements - Proposed A1237/B1224 Wetherby Road Junction Upgrade – Approval of Layout

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Transport Capital Programme – 2018/19 Budget Report

**Description:** Purpose of Report: To set out the proposed 2018/19 programme of works to be delivered using the budgets agreed by Council.

The Executive Member is asked to approve the proposed programme of schemes to be delivered in 2018/19.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Petition Received from residents of 15-37 Albemarle Road requesting Residents' Priority Parking

**Description:** Purpose of Report: To acknowledge receipt of the petition and add the area to the waiting list for further consultation.

The Executive Member is asked to consider the officer recommendations as outlined in the report.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parking Issues, Scarcroft Primary School

**Description:** Purpose of Report: To request authorisation to advertise a proposal to amend the Traffic Regulation Order in the Micklegate Ward to create a disabled parking area outside Scarcroft Primary School on Moss Street Short term waiting area for drop-off and pick up on Scarcroft Road

The Executive Member is asked to approve the request for advertising.

This item has been deferred from the meeting on 14 December 2017 to 18 January 2018 as further work is required to be undertaken, including an Equalities Impact Assessment by the school, prior to this report coming forward for consideration.

This item has been deferred from the meeting on 18 January 2018 to 15 March 2018 to allow time for Scarcroft Primary School to complete a full impact Assessment prior to officers presenting the report for a decision.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 15/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Citizens Advice York and Welfare Benefits Unit Service Level Agreement Arrangements

**Description:** Purpose of Report: The report represents a refreshed service level agreement (SLA) with York Citizens Advice, York (CAY), for the period 2018/19 pending development of a further 3 year agreement. It also presents the Service Level Agreement for the Welfare Benefits Unit for a proposed period of four years (2018-22).

The Executive Member will be asked to agree the SLAs.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Adult Social Care and Health

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Pauline Stuchfield, Assistant Director - Customer Services and Digital, David Walker

pauline.stuchfield@york.gov.uk, david.walker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 19/03/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Licensed Hackney Carriage and Private Hire Driver Training

**Description:** Purpose of Report: Following receipt of two petitions, one relating to the introduction of training for licensed drivers, and one relating to the renewal of Uber Britannia Ltd private hire operator's licence and out of town vehicles working in York, this report will give Members the background for introducing the training and the justification for the fee, the recent decision relating to the renewal of Uber Britannia Ltd operator licence and the legal position regarding out of area licensed vehicles operating within our authority area.

The report will ask the Executive Members to support Officers with regards to the introduction of the training, note the recent decision relating the renewal of Uber Britannia Ltd private hire operator's licence and the legal position regarding out of area licensed vehicles operating within our authority area.

Following debate at CMT/Portfolio Holders meeting, it was agreed to withdraw this item from the 25 January Executive and for it to be considered by the Executive Member for Housing & Safer Neighbourhoods at his Decision Session on 19 February 2018 in consultation with the Executive Member for Education, Children & Young People.

This item has been deferred to the 19 March Executive Member for Housing & Safer Neighbourhoods Decision Session, in consultation with the Executive Member for Education, Children & Young People, to enable further consultation to take place with relevant parties prior to the report coming forward for a decision by the relevant Executive Members.

**Wards Affected:** All Wards

**Report Writer:** Lesley Cooke  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods,  
Executive Member for Education, Children and Young People  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Lesley Cooke

lesley.cooke@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**

monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** A report relating to driver training was taken to Gambling, Licensing and Regulatory Committee on the 13 November 2017.

**Consultees:**

**Background Documents:** Licensed Hackney Carriage and Private Hire Driver Training

**Call-In**

If this item is called-in, it will be considered by the 18/12/17  
Corporate and Scrutiny Management Committee on: 03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 19/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Culture Service Level Agreements

**Description:** Purpose of Report: The report presents refreshed service level agreements (SLAs) with those cultural organisations that the Council funds for the period 2018-21.

The Executive Member will be asked to agree the SLAs.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 19/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Developing a Strategic Direction and Operating Model for York Learning

**Description:** Purpose of Report: The report presents work undertaken to develop a strategic direction and new operating model for York Learning.

The Executive Member will be asked to agree to further work being undertaken to develop a business case in respect of the new model.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Charlie Croft, Assistant Director Communities and Equalities  
charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment (Interim Deputy Leader)

**Meeting Date:** 09/04/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Corporate Energy and Environmental Activity Update

**Description:** Purpose of Report: To update the Executive Member on activity across the council which reduces our carbon and energy usage, in support of our ambitions as a One Planet Council and City.

The Executive Member is asked to note the activity across the council in support of reducing carbon and energy usage.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment (Interim Deputy Leader)

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** This report focuses on activity within City of York Council and so consultation has been with Council Officers.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/04/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Fossgate Experimental Traffic Regulation Order

**Description:** Purpose of Report: To consider the representations made during the first 6 months of operation and, if appropriate, to approve making the experiment permanent.

The Executive Member is asked to consider the recommendations as outlined in the report.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

15/05/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/04/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** St Aelred's Primary SRTS, Parking Restrictions – Traffic Regulation Order

**Description:** Purpose of Report: To consider objections raised during the Traffic Regulation Order advertisement process to the proposed parking restrictions on Penyghent Ave.

The Executive Member is asked to make a decision as to whether the parking restrictions should be implemented.

**Wards Affected:** Heworth Ward

**Report Writer:**  
**Lead Member:** Executive Member for Transport and Planning  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Ben Potter

**Deadline for Report:**

ben.potter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Letters and plans issued to affected residents. TRO includes notices on street and in the local press.

**Consultees:**

**Background Documents:** St Aelred's Primary SRTS, Parking Restrictions – Traffic Regulation Order  
043 ANNEX A\_Decision Record St Aelreds SRS.pdf

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/04/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Lumley Rd / St Luke's Grove Ward Committee Scheme, Parking Restrictions – Traffic Regulation Order

**Description:** Purpose of Report: To consider objections raised during the Traffic Regulation Order advertisement process to the proposed parking restrictions on Lumley Rd and St Luke's Grove.

The Executive Member is asked to make a decision as to whether the parking restrictions should be implemented.

**Wards Affected:** Clifton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Ben Potter

ben.potter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Letters and plans issued to affected residents. TRO includes notices on street and in the local press.

**Consultees:**

**Background Documents:** Lumley Rd / St Luke's Grove Ward Committee Scheme, Parking Restrictions – Traffic Regulation Order  
044 ANNEX A\_D Decision Record Lumley Rd\_St Lukes Grove.pdf

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/04/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Turner Close & Huntington Road: Proposed amendment to the Traffic Regulation Order

**Description:** Purpose of Report: To request permission to advertise waiting restrictions on recently adopted development of Turner Close, with additional restrictions on Huntington Road.

The Executive Member will be asked to authorise officers to advertise a proposal to amend the York, Parking and Stopping Traffic Regulation Order, to introduce no waiting at any time restrictions on Turner Close and to extend no waiting at any time restrictions nearby on Huntington Road.

**Wards Affected:** Heworth Ward

**Report Writer:** Executive Member for Transport and Planning  
**Lead Member:** Executive Member for Transport and Planning  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Sue Gill

**Deadline for Report:**

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Consultees include: Local Residents and Businesses most affected by the proposal.  
Ward Councillors  
North Yorkshire Police, Fire Services, York Ambulance Service, Freight Transport Association, Road Haulage Association

**Process:** Legal consultation process as outlined within the Local Authorities Traffic Orders (procedure) (England & Wales) Regulations 1996  
Involves notices on street, notices in The Press and details sent to those most affected.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/04/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Strensall Road Speed Limit - Update

**Description:** Purpose of Report: To update the Executive Member with regards the investigation into reducing the speed limit to 40mph on the rural road between Earswick and Strensall.

The Executive Member will be asked to note the contents of the report and make a decision as to whether the speed limit should be reduced.

**Wards Affected:** Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Ben Potter

ben.potter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Strensall Road Speed Limit - Update  
Annex A-Petition Covering Letter and Front Sheet.pdf  
Annex B-Injury Accident Location Plan.pdf  
Decisions 13042017 1400 Decision Session - Executive Member for Transport and Planning.pdf

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/04/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Duncombe Barracks

**Description:** Purpose of Report: To seek Executive approval to purchase the site from the Ministry of Defence (MoD).

Providing negotiations with the Ministry of Defence over the sale of Duncombe Barracks are successful, the Executive are asked to agree the sale with a view to developing the site for much needed affordable housing.

Discussions with the Reserve Forces and Cadets Association are continuing but have not reached a stage where a firm proposal to purchase the site could be brought to the Executive. It is therefore felt that the paper should be deferred until the April meeting of the Executive.

**Wards Affected:** Clifton Ward

**Report Writer:** Paul Landais-Stamp      **Deadline for Report:** 16/04/18

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Paul Landais-Stamp, Housing Strategy Manager

paul.landais-stamp@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Negotiations between Council officials and the MoD.

**Consultees:**

**Background Documents:** Duncombe Barracks

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18  
15/05/18



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/04/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Joint Waste Management Agreement with North Yorkshire County Council (NYCC)

**Description:** Purpose of Report: The purpose of this paper is to update the Executive on the progress of the Allerton Waste Recovery Park (AWRP) project. This is a 25 year project in Partnership with North Yorkshire County Council (NYCC) with the objective of delivering a sustainable alternative to landfill for the treatment of residual waste. The project is entering its final stages and service will commence, on schedule, at the beginning of February 2018. A key element is the strengthening of the partnership between City of York Council (CYC) and NYCC, the waste disposal authorities.

The Executive is asked to note progress on the project and partnership between City of York Council and North Yorkshire County Council.

To ensure it is aligned with North Yorkshire County Council reporting timeline this item has been deferred to 15 March Executive.

Due to the extended commissioning period, prior to the agreement being formally reached, this item has been deferred to 26 April Executive.

**Wards Affected:** All Wards

**Report Writer:** Dave Atkinson      **Deadline for Report:** 16/04/18  
**Lead Member:** Executive Member for Environment (Interim Deputy Leader)  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Dave Atkinson, Programme Manager

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Please contact report author for further details.

**Consultees:**

**Background Documents:** Joint Waste Management Agreement with North Yorkshire County Council (NYCC)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17  
15/05/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/04/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Animal Welfare Licensing Policy

**Description:** Purpose of Report: To obtain final approval of Licensing Policy and conditions in relation to animal welfare licensing.

The Executive is asked to give final approval of a Licensing Policy and conditions relating to animal welfare licensing (animal boarding establishments, dangerous wild animals, pet shops, riding establishments, dog breeding, zoos, performing animals). The Policy was approved by Gambling, Licensing and Regulatory Committee on 6 March 2018.

**Wards Affected:** All Wards

**Report Writer:** Lesley Cooke **Deadline for Report:** 16/04/18

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Lesley Cooke

lesley.cooke@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** An eight week public consultation took place in relation to the draft Animal Welfare Licensing Policy, from the 18 September to 13 November 2007

DEFRA – Department for Environment, Food and Rural Affairs  
RSPCA – Royal Society for the Prevention of Cruelty to Animals  
PDSA – Peoples Dispensary for Sick Animals  
Specially Zoo Veterinary Surgeon (DEFRA)  
Pet Industry Federation  
BIAZA – British & Irish Association of Zoos & Aquariums  
Dogs Trust  
Cats Protection  
National Animal Welfare Trust  
OATA – Ornamental Aquatic Trade Association  
British Horse Society  
AHVLA – Animal Health and Veterinary Laboratories Agency  
NARPS UK (Home Boarders) – National Association of Pet Sitters and Dog Walkers

APHA – Animal and Plant Health Agency  
North Yorkshire Police  
North Yorkshire Fire and Rescue Services  
North Yorkshire County Council  
Current Licence Holders  
Ward Councillors  
Relevant City of York Council Departments

**Consultees:**

**Background Documents:** Animal Welfare Licensing Policy

**Call-In**

If this item is called-in, it will be considered by the 03/04/18  
Corporate and Scrutiny Management Committee on: 15/05/18

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 14/05/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Sale of Ashbank, 1 Shipton Road, York

**Description:** Further to the approval given by the Executive to sell Ashbank as part of the Administration Accommodation Project Business case back in November 2005, the purpose of the report is to advise on the offers received and make a recommendation on the preferred bidder.

The Executive Member is asked to approve the proposed sale to the highest bidder.

To allow officers to conclude clarifications with preferred bidders, this item has been deferred to the 12 February Decision Session.

Due to a delayed number of planning issues that need to be resolved prior to the report coming forward for a decision, this item has been deferred and will be considered at the 12 March Decision Session.

This item has been deferred to 14 May Decision Session because further negotiations with the prospective purchasers continue to take place.

**Wards Affected:** Rawcliffe and Clifton Without

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Sale of Ashbank, 1 Shipton Road, York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/06/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 17/05/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** North York Bus Improvement Scheme

**Description:** Purpose of Report: To present a scheme to improve journey times for buses (and other traffic) using Wigginton Road.

The report will ask the Executive Member to approve the scheme prior to public consultation with residents, businesses and stakeholders in the area.

**Wards Affected:** Clifton Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Huntington & New Earswick Ward

**Report Writer:**  
**Lead Member:** Executive Member for Transport and Planning  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Julian Ridge

**Deadline for Report:**

julian.ridge@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** The Decision Session report will request permission to undertake an external consultation with residents and businesses in the effected area. Following this consultation process the scheme will either be modified to take account of consultees' concerns or (if no substantive concerns are expressed), the scheme will be built

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

04/06/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 14/06/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update Report on Impact of Welfare Benefit Changes and Financial Inclusion Activities

**Description:** Purpose of Report: This paper will report on the impact of recent welfare benefit changes in York, including Universal Credit, and importantly the support available for residents in dealing with these challenges. For example, the roll out of Universal Credit has raised concerns in the city about the consequences of potentially leaving individuals and families without an income for up to 6 weeks. It will look at the available support for residents including local welfare support and other financial inclusion activity.

The Executive Member is asked to note the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Adult Social Care and Health

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Feedback from Advice York partners will be sought on welfare benefits impacts and needs.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/07/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/06/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Library Services Procurement

**Description:** Purpose of Report: This report seeks authority to initiate the procurement process for the operation of the Council's library and archives service.

The Executive will be asked to:

- Note the outcome of the consultation conducted between November 2017 and February 2018;
- Agree the key elements of the services specification for the new contract;
- Agree the financial envelope for the contract;
- Agree the process by which:
  - (i) the procurement framework will be developed and
  - (ii) the contract awarded at the end of the process.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 11/06/18  
**Lead Member:** Executive Member for Culture, Leisure & Tourism  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan



area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Library Services Procurement

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/18  
02/07/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/06/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report & Review of Prudential Indicators

**Description:** Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 11/06/18  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Corporate Director of Customer and Corporate Services  
**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Treasury Management Annual Report & Review of Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the      03/04/18  
Corporate and Scrutiny Management Committee on:      17/07/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/06/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Outturn

**Description:** Purpose of Report: To provide Members with the outturn position on the capital programme.

Members are asked to note the outturn and recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain      **Deadline for Report:** 11/06/18  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Corporate Director of Customer and Corporate Services  
**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Outturn

### Call-In

If this item is called-in, it will be considered by the      03/04/18  
Corporate and Scrutiny Management Committee on:      17/07/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/06/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 Finance and Performance Monitor

**Description:** Purpose of Report: To provide overview of the Council's overall finance and performance position at the end of Q4.

Members are asked to note and approve the report.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 11/06/18  
Debbie Mitchell

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q4 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the 03/04/18  
Corporate and Scrutiny Management Committee on: 17/07/18